

Sasquesahanough Lodge
Order of the Arrow
New Birth of Freedom Council
Boy Scouts of America
Standing Rules

Adopted: November 8, 2014

Amended: October 30, 2015; February 21, 2016; October 8, 2016; August 10, 2018;
November 10, 2018; June 9, 2019; November 16, 2019

Article I. Election of Youth to Membership

- A.** Unit elections for membership shall be held between December 1st and March 31st.
 - (1) Permission to reschedule an election after March 31st requires extenuating circumstances and must be obtained from the Vice Chief of Administration.
- B.** Only one Ordeal Candidate election shall be held in any Unit per election cycle.

Article II. Nomination of Adults to Membership

- A.** Unit Committee Nomination of Adults to Membership
 - (a) Adult nominations by the Unit Committee shall take place during the Youth Election Periods stated above. Nomination forms are due by April 15th.
- B.** Nomination of Adults registered at the District or Council level
 - (1) One candidate from among the Council Members-at-Large nominated by the Scout Executive.
 - (2) One candidate from among the Council Members-at-Large nominated by the Council President.
 - (3) One candidate nominated by the Lodge Advisor.
 - (4) One candidate nominated from among the Members-at-Large and Commissioners of each District by the District Chairman.
 - (5) All District and Council Adult nominations are due by April 15th.

Article III. Officer Elections

- A.** The term of elected Office shall be effective November 1st.
- B.** Lodge Officer Elections shall be held during the Lodge meeting at the September Fellowship.

C. Chapter Officer Elections

- (1) Chapter Officer Elections should be held at the September Fellowship, at the conclusion of the Lodge Meeting. If there are insufficient youth Chapter Members present at the September Fellowship to hold an election, it shall be held at the October Chapter Meeting. The Lodge Chief and Lodge Adviser shall determine if there are insufficient youth Chapter members to hold the election.
- (2) If the Chapter Officer Election is not held by October 15th, the Lodge Chief Elect shall appoint Chapter Officers as soon as possible. He may appoint them before he takes office as Lodge Chief.

Article IV. Committees

A. The Standing Committees of this Lodge and their duties shall be as follows:

- (1) Program
 - (a) Chaired by Lodge Vice Chief of Program
 - (b) Coordinates all Lodge Picnics, Dinners, Fellowship weekends, and other social events
 - (c) May form subcommittees to handle specific events
- (2) Communications
 - (a) Chaired by Lodge Secretary
 - (b) Responsible for all editions of the Monthly Lodge Newsletter
 - (c) Creates postcards for distribution to Lodge Members.
 - (d) Maintains Lodge Social Media
 - (e) Provides a branding guide for the Lodge
 - (f) Provides content for the Lodge Webpage to the Lodge Webmaster
 - (g) Forms the Lodge History Subcommittee
 - i. Records and Preserves Lodge History
 - ii. Maintains Lodge collection of pictures, patches, articles, and related items
 - iii. Keeps an accessible log of all lodge history
 - iv. Provides photos for the annual lodge banquet
 - v. Reports to the Communications Committee
- (3) Service
 - (a) Chaired by Lodge Vice Chief of Service
 - (b) Works with council staff to identify service projects at council properties and events
 - (c) Identifies and plans Lodge service projects
 - (d) May form subcommittees to handle specific projects or facilities
- (4) Elangomat
 - (a) Reports to Lodge Vice Chief of Service
 - (b) Recruits quality elangomats for all ordeals
 - (c) Trains elangomats
 - (d) Coordinates elangomat recognition program

- (e) Coordinates Spirit of the Arrow booklet program, during and after the ordeal weekend
- (5) Brotherhood
 - (a) Reports to Lodge Vice Chief of Program
 - (b) Ensures eligible Ordeal members have the opportunity to convert to Brotherhood
 - (c) Obtains list of Ordeal members eligible for Brotherhood from Lodge Membership Adviser
 - (d) Notifies Ordeal members who are eligible for Brotherhood of scheduled Brotherhood ceremonies
 - (e) Assists with registration at events where a Brotherhood Ceremony will be preformed
 - (f) Organizes and directs a panel of Brotherhood and Vigil members who will act as Brotherhood Candidate Counselors
 - (g) Assists with the Brotherhood Ceremony as requested by the Ceremonies Team.
 - (h) Forwards a list of the new Brotherhood members to the Lodge Membership Adviser after each Brotherhood Ceremony
- (6) Vigil Selection
 - (a) Reports to Lodge Chief
 - (b) Obtains names of eligible candidates from the Lodge Membership Adviser
 - (c) Chooses candidates in accordance with national policy and forwards petitions and fees to Scout Executive for approval
 - (d) Chooses and/or approves Vigil names for selected candidates
 - (e) Coordinates the Vigil Ceremonies
 - (f) Coordinates Vigil Candidates and their guides
- (7) Scholarship and Recognition
 - (a) Reports to Lodge Chief
 - (b) Sets all guidelines for Scholarships
 - (c) Selects Founder's Awards Recipients
 - (d) Prepares a list of eligible adult members for the James E West Fellowship
 - (e) Selects recipients in accordance with national policy for national awards
 - (f) Selects all Lodge award and scholarship recipients
- (8) Camp Promotions
 - (a) Reports to Vice Chief of Administration
 - (b) Develops plans for camping promotion in consultation with the council camping committee.
 - (c) Develops promotion helps such as "Where to Go Camping" booklets, visual aids, color slides, and movies or videos of camping activities.
- (9) Merchandise
 - (a) Reports to Lodge Treasurer
 - (b) Makes recommendation to Lodge Executive Committee on special edition lodge flaps and event patches

- (c) Coordinates completion of artwork for all special edition and event patches

Article V. Teams

A. The Teams of this Lodge and their duties shall be as follows:

(1) Dance Team

- (a) Reports to Lodge Vice Chief of Program
- (b) Offers members opportunities to learn and perform Native American dances
- (c) When available, performs on behalf of the Lodge at Lodge, Council, District, and Unit events if requested
 - i. The Dance Team is not to charge a specific fee for performances but may suggest a donation which shall be turned into the Lodge treasury.

(2) Ceremonies Team

- (a) Reports to the Lodge Vice Chief of Service
- (b) Responsible for performing all Ordeal and Brotherhood Ceremonies
- (c) Responsible for performing Call Out Ceremonies at Lodge events
- (d) Responsible to provide Chapters with a simplified Call Out Ceremony Script and offer annual training to Chapters to assist the Chapters in conducting Call Out Ceremonies at District, Chapter and Unit events

B. The Lodge Chief shall appoint Team Officers as follows:

- (1) Team Chief
- (2) Team Vice Chief

C. The Lodge Adviser shall appoint an adult member of the Lodge as a Team Adviser.

- (1) The Lodge Adviser may choose to appoint additional adult members of the Lodge as Asst. Team Advisers.

D. There shall be only one Team of each type listed above in the Lodge

- (1) With approval of the Lodge Executive Committee, each team may create geographical subgroups for the purpose of allowing members to attend practices at convenient locations.

Article VI. Dues

A. Lodge dues shall be due January 31st.

Article VII. Calendar

A. The calendar shall contain publication dates of the Lodge Newsletter, and deadlines for submissions for each edition.

B. The calendar shall reflect all areas of the Order's endeavor to include Service, Fellowship, and Lodge business.

C. The calendar shall be published on the Lodge Website and in the Lodge Newsletter

Article VIII. Newsletter

A. The newsletter may be published in print or electronic format.

B. When published solely in electronic format

- (1) Members shall be notified by postcard that the new edition has been published.
- (2) Members may request to be notified by email in lieu of a postcard
- (3) Printed copies of the newsletter shall be made available at both Council Service Centers.